



City Council Meeting

Item Number: 5
Meeting Date: April 27, 2021
To: City Council / City Manager
From: Erika Martinez, Manager, Purchasing
Subject: RESOLUTION AWARDING A CONTRACT FOR HEALTH BENEFIT CONSULTING SERVICES TO MCGRUFF INSURANCE SERVICES, INC. OF ADDISON, TEXAS, AT A TOTAL COST OF \$150,000.00; AND AUTHORIZING PAYMENT (GENERAL SERVICES)

Purpose:

Approval of a resolution approving an agreement for a Health Benefit Consultant for the Administrative Services Department.

Recommended City Council Action:

Approve

Fiscal Impact:

Funds are available in the Employee Benefits Fund (701) FY21 Operating Budget.

Discussion:

The City Manager approved the plans and specifications and authorized advertisement for bids for the Health Benefit Consultant RFP. Seventeen (17) requests for proposal were issued. We received eight (8) proposals. Staff recommends awarding an agreement to McGriff Insurance Services, Inc. for \$50,000.00 annually. Please see the attached memo from Mark Widmann, Administrative Services Director, for further discussion.

Therefore, please consider a resolution awarding an agreement to McGriff Insurance Services, Inc. of Addison, Texas for health benefit consulting services for an annual cost of \$50,000.00 for three (3) years with an optional fourth year at \$50,000 and optional fifth and sixth years at \$55,000 each year.

Merrie William Jr.

City Manager's Office